Application Information for Incoming International Students

Please note: our office must receive hard copy application information from International Advisors. We cannot accept application documents directly from students.

**Deadline for Submission of Application**
Return the completed application to your International Office by their internal deadline, which is usually several weeks before the posted UNCEP deadline on our website.

**Acceptance**
Acceptance information at a school within North Carolina will be sent to you (the student) directly. News of acceptance will not come from UNCEP. Please follow all instructions from your host university campus when you receive news of acceptance.

**Orientation**
Orientation sessions for incoming international students will be coordinated by their host campus. Each campus holds its own orientation and details vary by campus. Please check with your host campus for details once you have received confirmation of your acceptance.

Contents of a Complete **UNCEP** Incoming Program Application (please submit in this order):

1. **Online- Application submission**
   - For the online application form, go to this link: 
     http://uncep.org/index.cfm?FuseAction=Programs.ViewProgram&Program_ID=10495&Type=I&sType=
   - To complete the online application, click "Apply Now" on the linked page above. You will then follow the automated prompts to create an account within our system. When you have completed the online application (called the "Incoming International student Application") found on your applicant homepage once logged into the system, please submit your online application form. You can save your data by clicking "save" but once you "submit" it, you can no longer access the information to make changes. You must also submit the following materials to your study abroad advisor by your campus internal application deadline.

2. **Paper- Applicant Nomination**
   - This form is to be completed by the student and study abroad coordinator.

3. **Paper- Study plan form for each institution listed**
   - Before you complete your Study Plan Forms, learn all you can about the UNC Campuses that interest you. Discuss your proposed academic program for each study site with your academic advisors and with professors in the fields you wish to study. Please complete a study plan form for each of the UNC institutions listed on your application. We suggest that you list more courses than you intend to take so there is some flexibility in your final program.

4. **Paper- Academic Reference Forms (1 required, 2 recommended)**
   - Complete the first section of each Academic Reference Form; read the waiver and sign it. We recommend that you provide two academic references from instructors. Your instructors should complete the chart on the front of the page, write their comments on the back and return the form directly to your international office.

5. **Paper- TOEFL Report or other English Proficiency Report (if applicable)**
   - Please see our website under the International Adviser section for required minimal English Proficiency scores for each UNC system campus.
6. Paper- Statement of Purpose in English
   o Prepare a short essay (about 300 words) introducing yourself and presenting your reasons for wanting to participate on an exchange. Use this essay to tell us about your strengths and special interests that may not be evident in other materials you have submitted. Do not include specific references to or justifications for wanting to study at a particular university. Creativity is encouraged.
7. Paper- Photocopy of credential page of your passport.
8. Paper- Academic Records of all the courses that you have taken at the university level (including previous higher education institutions).